

(managing organization) – [Employer name]

Autonomous Access Hire - Employer Sign Off

Background

The purpose of this Autonomous Access Hire document is to ensure a joint understanding by (Employer's Name) and (managing organization) of the project and specific activities to be undertaken.

As you have elected to proceed with your own pre-identified candidate, we have not completed the skills matching step of our standard recruitment process. As a result, you must confirm your acceptance of the following terms in order for us to proceed:

- [employer name] has interviewed [candidate name] and is satisfied that they have the required qualifications and experience for the nominated position.
- The offer of employment is genuine, and the business has a genuine need for the position.
- [employer name] is aware of its responsibility for ensuring that each nominee is assessed as having the skills and experience to work in the nominated occupation, and
- where the nominee is required to hold accreditation, licensing or registration to work in the nominated occupation, the business is aware of their responsibility to ensure evidence that each nominee holds the relevant accreditation, licensing or registration is provided when the nominee makes the relevant visa application, and
- [employer name] is aware that each nominee must provide evidence of English language proficiency equivalent to an overall score of XXX when applying for the relevant visa, and
- [employer name] is aware that each nominee must be under XXX years of age at the time they apply for either a vusa
- [employer name] is aware that they must employ each nominee under an

employment contract that is compliant with workplace laws, and

- [employer name] is aware that they must employ each nominee on a full time basis, and
- [employer name] is aware that they must provide each nominee with guaranteed annual earnings.

Relocation and settlement support

Please also confirm that [employer name] will cover the following relocation and settlement costs for [candidate name]. These costs include:

- Immigration fees and charges;
- Flights for [candidate name] and accompanying family members once the visa is granted
- Temporary accommodatio

(Managing organization) will work with (Employer's Name) to engage relevant organizations to ensure the candidate and their family are oriented in the destination community and understand their entitlements to social services and specialized migrant and refugee settlement support programs.

Next steps

- Please review the above information and confirm your acceptance and understanding of these terms by signing this document below.
- Please provide us with the written job offer or employment contract. Once we receive this, we will organize an IDM (Informed Decision Making) meeting with the candidate to ensure they understand their commitment to the offer.
- Once confirmed, (managing organization) can provide an endorsement to initiate the visa process.
- Once confirmed, (managing organization) will connect you with our preferred immigration firm or contact the immigration of your choice

Signed on [insert date]:

[Employer name] representative

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Name:

Position title: